



GIFA INC

PRIVACY POLICY



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Gifa Inc. is dedicated to safeguarding the privacy and confidentiality of our clients' information. This Privacy Policy illustrates our procedures for collecting, utilizing, and securing the information and financial data furnished by our business clients.

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We may collect personal information such as your name, email address, residential address, phone number, and other details when you voluntarily provide them to us. This information is collected when you interact with us or sign up for our services, zoom meetings and forums.

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To effectively deliver our consultancy services and conduct marketing outreach audits, we may utilize information such as investment history, asset portfolios, and income statements. This data is essential for providing comprehensive financial advice and professional consultation.

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We may enlist the services of third-party providers such as Yahoo, Google Inc., Microsoft, as well as independent entities like GoDaddy and Digital Ocean, to host our services or aid us in delivering effective marketing campaigns. These service providers will only utilize your personal data as required to furnish the contracted services to us.

05 Information Security

We employ diligent measures to safeguard the company's data and uphold the confidentiality of our clients' information. This includes utilizing appropriate infrastructures, technical algorithms, and robust administrative frameworks to prevent unauthorized access, disclosure, cyber intrusion, or internal alteration of our clients' information.

06 Appendix

Our Privacy Policy serves as a comprehensive guide, detailing how we safeguarding the company data. By accessing and utilizing our services, you are implicitly agreeing to adhere to the terms set forth in our Privacy Policy. This agreement underscores our commitment to transparency and accountability in how we handle your personal information.

Introduction

Welcome to the **Privacy Policy** of Gifa Inc. This policy outlines how we handle the privacy of your personal information when you interact with us, whether as a client, business partner or a visitor to our website. We are committed to ensuring the confidentiality and protection of your information and complying with applicable data protection laws such as General Data Protection Regulation (GDPR) and other regulations.

Throughout this Privacy Policy, we may refer to "**Personal Information**" which includes any information that can identify you as an individual, such as your name, contact details or any other information that you voluntarily provide to us.

The purpose of this Privacy Policy is to inform you about the types of information we collect, how we use and share that particular information, and the measures we take to enhance data security. It also explains your rights regarding your personal information disclosure. By accessing our services or providing us with your information, you agree to the practices described herein this Privacy Policy.

This Privacy Policy applies to all private and public data collected by Gifa Inc. through various channels, including our website, email, social media, phone calls, and in-person interactions. It's also applies to both current and future clients, as well as internet surfers visiting our website and accessing company content.

Please be aware that this Privacy Policy does not extend to the practices of third-party websites or services that may be linked to or accessed through our website. We urge you to review the privacy policies of these third parties independently and familiarize with their privacy policies before disclosing any personal information to them.

Please, note that our services are not intended for individuals under the age of 18 ("**children**"). We do not knowingly collect personal information from children without appropriate parental or legal guardian consent.

We encourage parents and guardians to supervise their children's online activities and to help enforce this Privacy Policy by instructing their children to never provide personal information online without parent's permission.

Information We Collect

We collect various types of information to provide our consultancy services effectively. The information we collect falls into the following categories:

1.0. Personal Information:

When you engage with us, we may collect personal information that you voluntarily provide to us. This information may include:

- Your name, and contact details (such as email address and phone number).
- Demographic information, such as your age, gender, and nationality.
- Information related to your occupation, or professional background.

1.1. Financial Information:

To understand your financial situation and provide appropriate advice and service, we may collect information such as:

- Bank account details, including account numbers and transaction history.
- Investment records, including details of assets, and portfolios.
- Income statements, tax information, and other financial records.

It is important to note that we handle financial information with utmost care and in compliance with applicable monetary laws and regulations.

1.2. Log Data:

When you visit our website or interact with our online services such as job application, we automatically collect certain information through chat bot, web form and other analytics tools. This information, known as “**Log Data**,” may include:

- Your IP address, browser type, and operating system.
- The pages you visit on website and chat transcriptions.
- The time and date of your visit on our website.
- Data submitted through the Google Forms application.

We use this information to analyze trends, administer the services, and improve the overall user experience. Please note that we do not ask or collect sensitive personal information (such as racial or ethnic origin, political opinions, religious, or medical information). Unless otherwise voluntary provided to us.

Use of Information

We use the information we collect for various purposes, including but not limited to the provision of services.

2.0. Use of Information:

The primary purpose of collecting your personal and financial information is to provide our consultancy services and products to you. We use this information to:

- Analyze your financial situation, goals, and needs.
- Prepare reports, financial analyses tailored to your specific requirements.
- Assist you in making informed decisions regarding investments.
- Monitor and review your financial progress over time as you go.

2.1. Communication:

We may use your contact information to communicate with you regarding our services, updates, and relevant information related to your financial matters. This includes:

- Responding to your inquiries and providing assistance.
- Notifying you about changes to our services or policies.
- Sending you newsletters, educational materials, or offers.
- Request feedback or invite you to participation in surveys.

You have the option to opt-out of receiving marketing communications from us at any time by following the instructions provided to unsubscribe or by contacting us directly.

2.2. Legal Compliance:

We may use and disclose your information as necessary to comply with applicable cyber laws, regulations, legal processes, or enforceable governmental requests. This may include:

- Responding to legal obligations of European Union, and local regulations.
- Protecting people's rights, intellectual property and safety of our clients.
- Countering and preventing cyber fraud, and unauthorized access.

For more information on how we handle your information, please refer to the next page "***Information Sharing***" of this Privacy Policy.

Information Sharing

We understand the importance of protecting your personal information and company data. We are committed to maintaining the confidentiality of your information and limiting its disclosure to third parties.

3.0. Service Providers:

We may enlist the services of the trusted third-party and service providers such as Meta, Google Inc., Microsoft, etc to assist us in delivering our services effectively. These service providers may have a limited access to your personal information but are authorized to use it only as necessary to perform the services on our behalf. Examples:

- IT service providers who help us and secure our systems.
- Financial institutions or investment management funds.
- Legal, accounting, or auditing service providers who assist us.

We establish contractual agreements with these service providers to promote our services and products and to host our website. They are entrusted with your information and are obligated to utilize it solely for the purposes specified by us.

3.1. Business Transfers:

In the event of a merger, acquisition, reorganization, or sale of all or a portion of our assets, your personal information may be transferred as part of the whole transaction. In such cases, we will notify you via email and make official announcement on our website and print media about any changes in ownership.

3.2. Legal Requirements:

We may disclose your personal and financial information if required to do so by law or in response to valid legal requests by public authorities, such as complete court, government agency, or regulatory body.

Please note that we do not sell, rent, or lease your personal information to any third parties for their marketing purposes. For more information on how we protect your information, please refer to the next page "**Information Security**" of this Privacy Policy.

Information Security

We take the security of your personal information and company data very seriously. We employ diligent measures to safeguard the company's data and uphold the confidentiality of our clients' information.

4.0. Data Security:

- **Data transmission:** We employ encryption protocols, such as Secure Sockets Layer (SSL) or Transport Layer Security (TLS), to safeguard the transmission of company information over the internet.
- **Access controls:** We limit access to your information to authorized personnel who have a legitimate business need to access it. We also maintain strict user authentication protocols to ensure that only authorized individuals can access company data.
- **Data storage:** We store your information on secure servers and employ industry-standard practices to protect it from unauthorized access or loss. We regularly review and update our security procedures to adapt to new evolving threats.
- **Security measure:** We provide training to our employees on data protection and privacy practices to ensure they understand their responsibilities and obligations in handling customers' information.

While we take reasonable steps to protect your information, no method of transmission or storage is completely secure. Therefore, we cannot guarantee the absolute security, especially if precautions are not taken on your end.

4.1. Cookies and SSL Certificates:

We utilize cookies and other technologies, such as SSL certificates, on our website to enhance the user experience and protect company information. Cookies enable us to recognize your device, retain your preferences, and deliver personalized content. SSL certificates serve to safeguard personal data.

We employ stringent security protocols to ensure the protection of your data. These protocols include Two-factor Authentication, regular security audits, access controls, encryption techniques.

